

Village of Turtle Lake Sign Permit Application

General Information

Owner's Name	Owner's Address							Phone #
Project Address	New Sign Setbacks:	Front	Rear	Left	Right	Street Frontage	Building frontage	

Non - Residential Signs

Existing Signs

Roof sign area _____ sq. ft. Wall sign area _____ sq. ft. Window sign area _____ sq. ft. Total Area _____ sq. ft.

Pole sign area _____ sq. ft. Ground Sign area _____ sq. ft. Awning area _____ sq. ft.
 Projecting sign area _____ sq. ft. Monument sign area _____ sq. ft.

New Signs

Sign area limit

Wall sign area _____ sq. ft. + Window sign area _____ sq. ft. + Roof sign area _____ sq. ft. = Total sign area _____ sq. ft.

Allowed sign area = 3 x Linear building frontage _____ ft. (+ 25% for corner lots) = _____ sq. ft.

Wall Sign

Sign area _____ sq. ft. (Must meet Sign area limit above.)

Height above the mean street center line grade _____ ft. (Must be no greater than 20 ft.)

Roof Sign

Sign area _____ sq. ft. (Must meet Sign area limit above.) Height above roof _____ ft. (Must be no greater than 10 ft.)

No more than one (1) Ground, Pole or Roof sign for each business on a given premises.

Ground & Pole Signs

Height above the mean street center line grade _____ ft. (Must be no greater than 30 ft.)

Sign area _____ sq. ft. (Must be no greater than 120 sq. ft. Max. 60 sq. ft. per side) Height above grade _____ ft. (Pole sign Must be greater than 10 ft.)

No more than one (1) Ground, Pole or Roof sign for each business on a given premises.

Joint Business Sign

No more than one (1) allowed for the exterior of each building with more than two (2) businesses. Sign may list only business name and phone number. Alternatively, a single sign for each business with a separate direct exit to the exterior listing the business name.

Awning Sign

Note: No additional signs may be affixed or attached to exterior of building.

Area of sign _____ sq. ft. (Must be less than Area of building face _____ sq. ft. X .35 = _____ sq. ft.)

Distance above ground _____ ft. (Must be greater than 7 ft.) Projection from structure _____ ft. (Must no greater than 7 ft.)

Sign may not be illuminated. Lettering on valance only.

Monument Sign

Sign area _____ sq. ft. (Must not exceed 50 sq. ft.) Height above ground _____ sq. ft. (Must be no greater than 10 ft.)

Projecting Sign

Area of sign _____ sq. ft. (Must be no greater than 7.5 sq. ft.) Distance from Structure _____ ft. (Must be no greater than 5 ft.)

Distance from side lot lines _____ ft. (Must be no less than 10 ft.) Height above sidewalk _____ ft. (Must be no less than 10 ft.)

Height above centerline grade of street _____ ft. (Must be no greater than 20 ft.)

Height above alley or driveway _____ ft. (Must be greater than 15 ft.)

Residential Signs

Home Occupation Signs

Sign area _____ sq.ft. (Must be no greater than 4 sq. ft.)

One (1) sign per premises - may have indirect illumination.

Monument Sign

Sign area _____ sq. ft. (Must not exceed 20 sq. ft.) Sign height _____ ft. (Must not exceed 6 feet)

One (1) monument sign is allowed for subdivision, multi-family complex, mobile home park, nursing home, assisted living facility, permitted non-residential use and conditionally permitted non- residential use.

Wall Sign

Sign area _____ sq. ft. (Must be no greater than 15 sq. ft.)

Only allowed for permitted or conditionally permitted non-residential uses.

I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, expressed or implied on the Village of Turtle Lake or it's agents; and certify that all the above information is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Applicant's Signature _____ **Date Signed** _____

Village of Turtle Lake Sign Permit Application Instructions

1. Fill in general information section
2. Fill in Existing Signs section.
3. Use non-residential section for commercial zones or residential section for residential zones.
4. Provide a plot plan showing the location of buildings, existing sign(s) and new sign(s). Make location of new sign(s) clearly distinguishable from existing sign(s).
5. Provide elevation drawings showing location and size of all signs.
6. Provide a clear picture or drawing of new signs indicating size, height, and design.
7. Return completed application to the Turtle Lake Village Hall:

114 Martin Avenue E.
PO Box 11
Turtle Lake, WI 54889

If there are any questions please call the Village Hall, 715-986-2241, or the building inspector, 715-268-9233.

Note: Permit is conditionally approved based on the information provided in the permit application. If inaccuracies in permit application result in a code violation, the permit holder is responsible for any corrections.