

VILLAGE OF TURTLE LAKE
Regular Board MEETING MINUTES
May 18, 2020

BOARD PRESENT: Village President Koenig, Trustees McCready, Tarman, Strenke, Morton, and Glaubitz

ABSENT: Trustee Clary

CALL TO ORDER: Meeting called to order at 6:03 pm

ROLL CALL: Administrator Hildebrand, Clerk-Treasurer Story, Chief Gabe, PWD Davis

Pledge of Allegiance

Disclosure of conflict of interest by members regarding any item on the agenda: None

REVIEW OF CONSENT AGENDA: Motion to approve consent agenda Trustee McCready / Glaubitz. Motion carried. All aye. None opposed. Motion carried.

PUBLIC COMMENT: None.

OLD BUSINESS:

- A. Consider for Approval, Cheryl Freese' resignation from the CDBG.
- o Motion by President Koenig/Trustee Tarman to accept the resignation of Cheryl Freese from the CDBG. All in favor. None opposed. Motion carried.

NEW BUSINESS:

- A. Consider for Approval, Electrical upgrade proposal in the amount of \$38,500 to the Village water system.
- o DPW Davis discussed the need for an electrical generator for Well #2 and making modifications to the electrical system.
 - o Motion by Trustee Tarman/McCready to approve the electrical upgrade in the amount of \$38,500.00. All in favor. None opposed. Motion carried.
- B. Discussion of Planned Improvements to the Village Water System and Well(s). Approval of Staff application to DNR for Plan review and approval.
- o DPW Davis and Jon Strand discussed the usage and options. The first step is to put a test well out on existing property to find water capacity. Options are: a) In October put in for an Intent to Apply for either a well, tower, or water main improvements, b) have the water tower adequate storage to get thru peak times per days, as seeing more growth; add another well, c) replace existing tower (side note that the DNR would prefer a new tower). Further in depth discussion and possible solutions.
 - o Tabled, awaiting further information and input from the local industries.
- C. Consider for Approval, Bid for various Public Works Street projects in the TIF District in the amount of \$89,724.62.
- o Motion by Trustee McCready/Glaubitz to approve the street project from Swede Ave (formerly Cemetery Ave) and Hickory Street (Western Blvd to Hwy 63) in the TIF district in the amount of \$89,724.62. All aye. None opposed. Motion carried.
- D. Consider for Approval, Bid for N. Pine Street project in the amount of \$147,133.62.
- o Motion by Trustee Tarman/Morton to approve the Pine Street project bid of \$147,133.62 with a breakdown of \$103,000 for asphalt and \$43,000 for sidewalk

and curb and gutter at the same location. To include a painted line on the street for a walking lane. The funds will be taken from the streets and reserves. All aye, none opposed. Motion carried.

- E. Consider for Approval, Placement of Street Lighting in the Herons Landing Subdivision.
 - o Discussion of street lighting at Heron's Landing. President Koenig requested DPW Davis to submit a plan for a package: lighting/street improvements/curb and gutter and resubmit to the Board. Tabled.
- F. Consider for Approval, Health Savings Account proposal by Jerry Den Boer of Benefit Advisors Insurance Agency.
 - o Administrator Hildebrand discussed the HSA option for village employees. The Board requested for Administration to obtain quotes for the services and resubmit at the next board meeting. Tabled.
- G. Consider for Approval Professional Service Agreement between the Village of Turtle Lake and Randy Prochnow, Village Assessor to perform revaluation services for compliance.
 - o Motion by President Koenig/Trustee McCready to approve the revaluation for the Village of Turtle Lake by Prochnow Assessing, Randy Prochnow. All aye, none opposed. Motion carried.
- H. Consider for Approval, Resolution 2020-06 adjusting Liquor License Renewal Fees and Operator License Renewal fees for 2020.
 - o Motion by President Koenig/Trustee McCready to approve Resolution 2020-06. All aye, none opposed. Motion carried.
- I. Consider for Approval, Temporary Expansion of Outdoor Service Area and Seating for Alcohol Establishments.
 - o Hotel Bar & Grill owner, Jenny Swenson presented her request for a temporary request thru June 30, 2020 to add outdoor seating and a temporary extension of her seating to serve beer and liquor.
 - o Motion by President Koenig/Trustee Strenke to approve the Hotel Bar & Grill's request to add outdoor seating and temporarily extend the beer and liquor licensing into the alley way on Friday's and Saturday's thru June 30, 2020. All in favor. None opposed. Motion carried.
- J. Consider for Approval, Revision of Non-Inspection related fees.
 - o Discussion of the current non-inspection related building permit fees. No action. No further review.
- K. Consider for Approval, Possible Sale of Village-owned property near 129 Ash Street.
 - o Discussion of the parcel(s) involved.
 - o Motion by President Koenig/Trustee McCready to sell 10 to 30 feet of village property parcel #186-8023-64-000 to the property owner, Shane and Amanda Schmitt, 129 Ash Street if the property owner is willing to pay for all expenses related to the sale. All aye. None opposed. Motion carried.
- L. Consider for Approval, Proposal for \$25.00 - \$50.00 Spring Clean-Up certificate for residents of Turtle Lake.
 - o Discussion of spring clean-up coupon.
 - o Motion by President Koenig/Trustee McCready to work with Barron County Incinerator and incorporating a Spring Clean-Up Coupon. All aye. None opposed. Motion carried.
- M. Discussion of Possible Summer / Fall Social Events in Turtle Lake.
 - o Discussion of possible events. Tabled.

[Moved Up by President Koenig] Departmental Reports

- A. Administration – None
 - B. Public Safety – Chief Gabe reported: 1) K-9 Training update, 2) Agility course built by the Boy Scouts as an Eagle Scout project and was placed at CESA, 3) Firearms range is complete, 4) Building renovations continue, electricians this week on site, 5) Ventilation hood is installed, 6) village is fairly quiet with only four meth stops, 7) Meeting with SCC, 8) Junk car clean up and notices will be out; ad is in paper.
 - C. Public Works – PWD Davis reported: 1) Mower was purchased, 2) Mosaic update, 3) Discussion of dirt work, 4) GIS/GPS unit is working and can start locating, 5) park restrooms open, 6) Hydrants were flushed, 7) an increase in bulk water sales, 8) April water pumping down a little to 402,000 per day, 9) PW is fighting a grease problem – a televised service was hired to locate the problem, 10) sludge drier update, 11) electrical outages
 - D. Library – Director Lutz absent.
- N. Consideration and Possible Action with regard to an Employee Compensation Issue.
Please Note: The Board may enter Closed / Executive Session to discuss consideration, compensation, and performance evaluation data, allowable under WI Statutes Section(s) 19.85(1)(c).
- o Clerk-Treasurer Story was excused and Administrator Hildebrand took over minutes.
 - o Motion to close by President Koenig/Trustee Tarman at 7:57 pm. Roll call. All aye. None opposed. Motion carried.
 - o Motion to open by President Koenig/Trustee Strenke at 8:44 pm. Roll call. All aye. None opposed. Motion carried.
 - o Motion by President Koenig/Trustee McCreedy to increase Village Administrator Hildebrand's salary by 2.5%. All aye. None opposed. Motion carried.

ADJOURN: Adjourn at 8:45 pm Motion to adjourn by Trustee Tarman/Morton

Minutes Prepared by: Ardith Story, Municipal Clerk-Treasurer/Administrator Hildebrand
Drafted for Board Approval: 06_01_2020