

VILLAGE OF TURTLE LAKE – PLANNING COMMISSION MINUTES
June 2nd, 2008

Call to Order: Village President Laurie Tarman called to order a meeting of the Turtle Lake Planning Commission at 5:15pm on Monday, June 2nd, 2008.

Roll Call: Those present were as follows: Ken Mandley, Dennis Becker, Laurie Tarman, Jean Pabst, Community Development Director/Deputy Clerk Danielle Maxwell and Public Works Director Cory Davis. Absent: Sue Friday and Carl Kleinschmidt.

Review of Agenda: It was moved by Pabst and seconded by Mandley to approve the agenda as presented.

Roll call vote: Yeas – all present. Nays – none. Motion carried.

Public Comment: None.

Unfinished Business: None.

New Business:

Consideration of Guidelines for the Downtown Façade Improvement Program –

Maxwell presented photos of the downtown facades that are included in the district.

A document titled “Keeping Up Appearances” was presented to the planning commission for review. This document was written by the National Trust for Historic Preservation through the National Main Street Center. It covers all variations of façade which also incorporate many historic aspects. Tarman commented that other communities, including Cumberland and Menomonie, are using this as their downtown façade guidelines with approval from West Central Regional Planning. The committee agreed that they do not want to impose historic guidelines on the business owners but would consider historic concepts during the approval process for façade changes. It was noted that certain areas of the document could be printed out for prospective loan applicants, this would set a precedence to keep the downtown uniform but different. These areas included proportions, paint color, upper façade and building cornice, signs and awnings and canopies.

It was moved by Becker and seconded by Mandley to recommend that the Downtown Façade Improvement Program use the design guidelines “Keeping up Appearances” from the National Trust for Historic Preservation through the National Main Street Center as the official guidelines for the Village of Turtle Lake to the Village Board.

Roll call vote: Yeas – all present. Nays – none. Motion carried.

Discussion ensued that the official downtown façade map did not include Railway Avenue East. It was stated that the street is an integral part of the downtown. Tarman stated she would check if side streets can be included in the official downtown district with WCRPC.

It was moved by Pabst and seconded by Becker that the official Downtown Façade Improvement Program District include Railway Avenue East.

Roll call vote: Yeas – all present. Nays – none. Motion carried.

The commission decided to have an article written in the Turtle Lake Times to promote the Downtown Façade Improvement Program once it has been approved by WCRPC. It was suggested that the Village could also notify each business owner in the district of the program by mail or person.

Adjournment: It was moved by Becker and seconded by Tarman to adjourn the meeting at 5:50p.m.